

**DATE:** August 25, 2020  
**TO:** 911 Emergency Response Advisory Committee  
**FROM:** Jenn Felter, Communications Supervisor, Washoe County 775/333-7017, [jfelter@washoecounty.us](mailto:jfelter@washoecounty.us)  
**THROUGH:** Sheriff Darin Balaam, Washoe County Sheriff's Office  
**SUBJECT:** REQUEST FOR TRAINING FUNDING FOR WASHOE COUNTY SHERIFF'S OFFICE COMMUNICATIONS PSAP: A review, discussion and possible action to approve, deny or otherwise modify a request to fund/reimburse for the costs associated with International Academy of Emergency Dispatching EMD/EPD/EFD call taking on-line software training and certification or recertification for Washoe County Communications staff members for a total cost not to exceed \$7500.00 through fiscal year 20/21.

---

## **SUMMARY**

### **PUBLIC SAFETY TRAINING CONFERENCE FOR PRIMARY PSAP (Public Safety Answering Point) WASHOE COUNTY SHERIFF'S OFFICE COMMUNICATIONS:**

A review, discussion and possible action to approve, deny or otherwise modify a request to fund/reimburse for the costs associated with International Academy of Emergency Dispatching EMD/EPD/EFD call taking on-line software training and certification or recertification for Washoe County Communications staff members in various EMD/EFD/EPD training classes hosted or otherwise through fiscal year 20/21 for a total cost not to exceed \$7500.00

**NRS APPLICABLE:** *NRS 244A.7645* Provides approval of costs associated with maintenance, upgrade and replacement of equipment necessary for the operation of the enhanced telephone system.

## **STAKEHOLDER REVIEW(s)**

Stakeholder is a primary Public Safety Answering Points (PSAP) – Washoe County Sheriff's Office Communications.

## **PREVIOUS ACTION BACKGROUND**

In the E911 Emergency Response Advisory board meeting July 18, 2019, the Board approved funding to reimburse the County for same/like classes. Additionally, at the May E-911 meeting granted the City of Reno reimbursement for EFD training.

**FISCAL IMPACT**

The Enhanced 911 Fund is a special revenue fund which receives revenue pursuant to NRS 244A.7643 in the form of telephone surcharges collected to support the emergency reporting system. Budget authority exists within the E911 Fund to the travel and training to the public safety training conferences for registrations, seminars and meetings.

**RECOMMENDATION**

It is recommended that the E911 Emergency Response Advisory Committee approve the request to fund/reimburse all costs associated with International Academy of Emergency Dispatching EMD/EPD/EFD call taking on-line training and certification or recertification not to exceed \$7500.00 total for Washoe County Communications PSAP.

**POSSIBLE MOTION**

Move to approve the recommendation to fund associated costs with training EMD/EFD/EPD not to exceed \$7500.00.

Agency Verification Report  
Washoe County Sheriff's Office (1938)  
Karinah Prevost



Member #	Name	Expiration Date	No longer with Agency (check each)
<b>EMD</b>			
1052636	Sherry Renee Chappuis	04/30/2021	<input type="checkbox"/>
2097239	Ashley Coltrin	04/30/2021	<input type="checkbox"/>
2061687	Brijido R. Cruz	04/30/2021	<input type="checkbox"/>
2027625	Jennifer A. Delano	04/30/2022	<input type="checkbox"/>
2060269	Danielle R. Dover	04/30/2021	<input type="checkbox"/>
953831	Jennifer L. Felter	04/30/2022	<input type="checkbox"/>
2004700	Amber C. Hague	04/30/2022	<input type="checkbox"/>
1034466	Kelly K. Henschel	04/30/2021	<input type="checkbox"/>
960436	Karl E. Holden	04/30/2021	<input type="checkbox"/>
2035726	Soledad Garcia Huidobro	04/30/2021	<input type="checkbox"/>
2035720	Joanna A. Jenkins	04/30/2021	<input type="checkbox"/>
2052578	Roseann M. Lubek	04/30/2022	<input type="checkbox"/>
2062565	Alyson Lynch	04/30/2021	<input type="checkbox"/>
2076345	Haley M. Magenheimer	04/30/2022	<input type="checkbox"/>
2072403	Denae A. Mathias	04/30/2022	<input type="checkbox"/>
1027798	Heather Alyssa Meredith	04/30/2022	<input type="checkbox"/>
2035716	Chelsey M. Nahouraii	04/30/2021	<input type="checkbox"/>
2094871	Amanda L. Nelson	04/30/2021	<input type="checkbox"/>
2060270	Star Nobriga	04/30/2021	<input type="checkbox"/>
2048812	Jessica Allison Pardinias	04/30/2022	<input type="checkbox"/>
2072406	Miranda D. Penrod	04/30/2022	<input type="checkbox"/>
1017273	Jaleh G. Polak	04/30/2021	<input type="checkbox"/>
2010441	Karinah Dionne Prevost	04/30/2022	<input type="checkbox"/>
2083801	Lidia E. Rangel	04/30/2022	<input type="checkbox"/>
110060	Charity J. Rosasco	04/30/2022	<input type="checkbox"/>
2021891	Rachael N. Shadle	04/30/2021	<input type="checkbox"/>
1033366	Nina K. Steele	04/30/2022	<input type="checkbox"/>
2066491	Huntyr A. Sullivan	04/30/2021	<input type="checkbox"/>
2076351	Alicia D. Swope	04/30/2022	<input type="checkbox"/>
2035727	Sharilee C. Thomas	04/30/2021	<input type="checkbox"/>
2109833	Kelsey Tone	04/30/2022	<input type="checkbox"/>
2010436	Amanda Joy Vastano	04/30/2022	<input type="checkbox"/>
2097246	Molli Wotring	04/30/2021	<input type="checkbox"/>
Total EMD: 33			
<b>EMD-Q</b>			
953831	Jennifer L. Felter	04/30/2022	<input type="checkbox"/>
960436	Karl E. Holden	04/30/2021	<input type="checkbox"/>
1027798	Heather Alyssa Meredith	04/30/2022	<input type="checkbox"/>
2010441	Karinah Dionne Prevost	04/30/2022	<input type="checkbox"/>
Total EMD-Q: 4			
<b>EFD</b>			
1052636	Sherry Renee Chappuis	04/30/2022	<input type="checkbox"/>

This document is sent as a tool to assist you with the timely recertification of your employees. However, recertification is the responsibility of each member. As such, members are responsible to track their own expiration dates and Continuing Dispatch Education hours. **It is not the Academy's responsibility to notify members or their agencies when their recertification is due.** Any failure to recertify on time is the sole responsibility of the emergency dispatcher including those certified as Qs or Instructors.

Agency Verification Report  
Washoe County Sheriff's Office (1938)  
Karinah Prevost



Member #	Name	Expiration Date	No longer with Agency (check each)
2097239	Ashley Coltrin	04/30/2021	<input type="checkbox"/>
2061687	Brijido R. Cruz	04/30/2021	<input type="checkbox"/>
2027625	Jennifer A. Delano	04/30/2022	<input type="checkbox"/>
2060269	Danielle R. Dover	04/30/2021	<input type="checkbox"/>
953831	Jennifer L. Felter	04/30/2022	<input type="checkbox"/>
2004700	Amber C. Hague	04/30/2022	<input type="checkbox"/>
1034466	Kelly K. Henschel	04/30/2022	<input type="checkbox"/>
960436	Karl E. Holden	04/30/2021	<input type="checkbox"/>
2035726	Soledad Garcia Huidobro	04/30/2021	<input type="checkbox"/>
2035720	Joanna A. Jenkins	04/30/2021	<input type="checkbox"/>
2052578	Roseann M. Lubek	04/30/2022	<input type="checkbox"/>
2062565	Alyson Lynch	04/30/2021	<input type="checkbox"/>
2076345	Haley M. Magenheimer	04/30/2022	<input type="checkbox"/>
2072403	Denae A. Mathias	04/30/2022	<input type="checkbox"/>
1027798	Heather Alyssa Meredith	04/30/2022	<input type="checkbox"/>
2035716	Chelsey M. Nahouraii	04/30/2022	<input type="checkbox"/>
2094871	Amanda L. Nelson	04/30/2021	<input type="checkbox"/>
2060270	Star Nobriga	04/30/2021	<input type="checkbox"/>
2048812	Jessica Allison Pardinias	04/30/2021	<input type="checkbox"/>
2072406	Miranda D. Penrod	04/30/2022	<input type="checkbox"/>
1017273	Jaleh G. Polak	04/30/2022	<input type="checkbox"/>
2010441	Karinah Dionne Prevost	04/30/2022	<input type="checkbox"/>
2083801	Lidia E. Rangel	04/30/2021	<input type="checkbox"/>
110060	Charity J. Rosasco	04/30/2022	<input type="checkbox"/>
2021891	Rachael N. Shadle	04/30/2022	<input type="checkbox"/>
1033366	Nina K. Steele	04/30/2022	<input type="checkbox"/>
2066491	Huntyr A. Sullivan	04/30/2021	<input type="checkbox"/>
2076351	Alicia D. Swope	04/30/2022	<input type="checkbox"/>
2035727	Sharilee C. Thomas	04/30/2021	<input type="checkbox"/>
2109833	Kelsey Tone	04/30/2022	<input type="checkbox"/>
2010436	Amanda Joy Vastano	04/30/2022	<input type="checkbox"/>
2097246	Molli Wotring	04/30/2021	<input type="checkbox"/>
Total EFD: 33			
<b>EFD-Q</b>			
953831	Jennifer L. Felter	04/30/2022	<input type="checkbox"/>
960436	Karl E. Holden	04/30/2021	<input type="checkbox"/>
1027798	Heather Alyssa Meredith	04/30/2022	<input type="checkbox"/>
Total EFD-Q: 3			
<b>EPD</b>			
1052636	Sherry Renee Chappuis	04/30/2022	<input type="checkbox"/>
2097239	Ashley Coltrin	04/30/2021	<input type="checkbox"/>
2061687	Brijido R. Cruz	04/30/2021	<input type="checkbox"/>
2027625	Jennifer A. Delano	04/30/2022	<input type="checkbox"/>

This document is sent as a tool to assist you with the timely recertification of your employees. However, recertification is the responsibility of each member. As such, members are responsible to track their own expiration dates and Continuing Dispatch Education hours. **It is not the Academy's responsibility to notify members or their agencies when their recertification is due.** Any failure to recertify on time is the sole responsibility of the emergency dispatcher including those certified as Qs or Instructors.

Agency Verification Report  
Washoe County Sheriff's Office (1938)  
Karinah Prevost



Member #	Name	Expiration Date	No longer with Agency (check each)
2060269	Danielle R. Dover	04/30/2021	<input type="checkbox"/>
953831	Jennifer L. Felter	04/30/2022	<input type="checkbox"/>
2004700	Amber C. Hague	04/30/2022	<input type="checkbox"/>
1034466	Kelly K. Henschel	04/30/2022	<input type="checkbox"/>
960436	Karl E. Holden	04/30/2021	<input type="checkbox"/>
2035726	Soledad Garcia Huidobro	04/30/2021	<input type="checkbox"/>
2035720	Joanna A. Jenkins	04/30/2021	<input type="checkbox"/>
2052578	Roseann M. Lubek	04/30/2022	<input type="checkbox"/>
2062565	Alyson Lynch	04/30/2021	<input type="checkbox"/>
2076345	Haley M. Magenheimer	04/30/2022	<input type="checkbox"/>
2072403	Denae A. Mathias	04/30/2022	<input type="checkbox"/>
1027798	Heather Alyssa Meredith	04/30/2022	<input type="checkbox"/>
2035716	Chelsey M. Nahouraii	04/30/2022	<input type="checkbox"/>
2094871	Amanda L. Nelson	04/30/2021	<input type="checkbox"/>
2060270	Star Nobriga	04/30/2021	<input type="checkbox"/>
2048812	Jessica Allison Pardinias	04/30/2022	<input type="checkbox"/>
2072406	Miranda D. Penrod	04/30/2022	<input type="checkbox"/>
1017273	Jaleh G. Polak	04/30/2022	<input type="checkbox"/>
2010441	Karinah Dionne Prevost	04/30/2022	<input type="checkbox"/>
2083801	Lidia E. Rangel	04/30/2022	<input type="checkbox"/>
110060	Charity J. Rosasco	04/30/2022	<input type="checkbox"/>
2021891	Rachael N. Shadle	04/30/2021	<input type="checkbox"/>
1033366	Nina K. Steele	04/30/2022	<input type="checkbox"/>
2066491	Huntyr A. Sullivan	04/30/2021	<input type="checkbox"/>
2076351	Alicia D. Swope	04/30/2022	<input type="checkbox"/>
2035727	Sharilee C. Thomas	04/30/2021	<input type="checkbox"/>
2109833	Kelsey Tone	04/30/2022	<input type="checkbox"/>
2010436	Amanda Joy Vastano	04/30/2022	<input type="checkbox"/>
2097246	Molli Wotring	04/30/2021	<input type="checkbox"/>
Total EPD: 33			
<b>EPD-Q</b>			
953831	Jennifer L. Felter	04/30/2022	<input type="checkbox"/>
960436	Karl E. Holden	04/30/2021	<input type="checkbox"/>
1027798	Heather Alyssa Meredith	04/30/2022	<input type="checkbox"/>
2010441	Karinah Dionne Prevost	04/30/2022	<input type="checkbox"/>
Total EPD-Q: 4			

This document is sent as a tool to assist you with the timely recertification of your employees. However, recertification is the responsibility of each member. As such, members are responsible to track their own expiration dates and Continuing Dispatch Education hours. **It is not the Academy's responsibility to notify members or their agencies when their recertification is due.** Any failure to recertify on time is the sole responsibility of the emergency dispatcher including those certified as Qs or Instructors.



Washoe County Sheri...

Dashboard

Supervisor &gt;

Recertification v

Order Exams

Exams Ready

Recent Exams History

Order History

CDE Hours

Fees

Forms &amp; Policies

History &gt;

Links:

ED-Q Area

College of Emergency  
Dispatch

## Exam Fees

### ETC Recertification Fees:

ETC recertification fee is \$20

It costs \$30 to re-take any failed recertification exam.

### EMD, EFD, or EPD Recertification Fees:

If purchased individually, the recertification fee is \$50 each A Multi-discipline discount is available if you purchase more than one discipline at the same time: \$85 for two disciplines. \$110 for three disciplines. It costs \$30 to re-take any failed recertification exam.

### EMD-Q, EFD-Q, or EPD-Q Recertification Fees:

If purchased individually, the recertification fee is \$100 each A Multi-discipline discount is available if you purchase more than one discipline at the same time: \$160 for two disciplines. \$200 for three disciplines. It costs \$30 to re-take any failed recertification exam.